Curriculum Committee

**May 1, 2020**

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Karen Ash, Dustin Bare, Nora Brodnicki, Rick Carino, Elizabeth Carney, Jeff Ennenga, Megan Feagles (Recorder), Ida Flippo, Eden Francis, Sue Goff, Shalee Hodgson, Jason Kovac, Kara Leonard, Alice Lewis, Mike Mattson, Jeff McAlpine (Alternate Chair), Suzanne Munro, Tracy Nelson, Scot Pruyn (Chair), Lisa Reynolds, Cynthia Risan, Esther Sexton, Tara Sprehe, Sarah Steidl, Dru Urbassik, Andrea Vergun, Helen Wand

**Guests:** Britany Ellerbrook, Mike Farrell, Robert Keeler, Eric Lee, Joseph Shelton, Shelly Tracy

**Absent**: Katie Hodgin (ASG), Frank Corona, David Plotkin, Charles Siegfried

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the March 6, 2020 minutes

*Motion to approve, approved*

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Title Change
	3. Reviewed Outlines for Approval

*Motion to approve, approved*

1. **Informational Items**
2. **Old Business**
	1. **Review Upcoming Membership Vacancies**
		1. Deans are responsible for filling vacancies in their area
		2. There is interest in broadening the categories so that it is easier to fill vacancies.
		3. Dustin, Kara, Jeff Ennenga are willing to renew
		4. Jeff McAlpine sabbatical next year. Will need new alternate chair.
		5. Rick Carino sabbatical 2020/Fall
		6. Nora Brodnicki sabbatical 2021/SP. Renew otherwise.
		7. *Curriculum Office will send updated list to Deans*
		8. *Curriculum Office will update list and repost everywhere. Done on 5/1/20 by MCF*
3. **New Business**
	1. **Related Instruction**
		1. HR: COMM-100, 140, 219
		2. PE/Health: HE-163, 164, 201, 202, 207, 250
			1. The Related Instruction Sub-Committee recommends the courses listed continue to be approved as Related Instruction

*Motion to approve, approved*

* 1. **Course Hours, Instructional Method, Credits Change**
		1. EET-139, EET-239
			1. Mike Farrell presented
			2. Changing from 44 LE/LA to 11 LECT, 22 LE/LA. No credits change.
			3. “We found that we moved much of the class time projects to outside of class time. We want to reduce the in class hours to maintain a proper workload balance for the students.”

*Motion to approve, approved*

* + 1. HUM-160/SSC-160
			1. Bob Keeler and Joseph Shelton presented
			2. Changing from 55 LECT, 5 credits to 44 LECT, 4 credits
			3. “Changing HUM/SSC 160 to 4 credits also aligns with our department’s other comparable cross listed HUM/SSC courses such as Perspective on Democracy and Perspectives on Terrorism, as well as all of our other transfer social science and humanities courses with the sole exception of PSY 101, which is 3 credits mainly because it serves as required related instruction in a variety of rather credit-packed CTE certificate and degree programs around campus.”

*Motion to approve, approved*

* + 1. HPE-296
			1. Megan Feagles presented on behalf of Education/Human Services/Criminal Justice
			2. Hours change from 33 LECT to 60 LE/LA
			3. HPE-296 should have always matched HPE-295. The update to the hours would align HPE-296 with HPE-295.

*Motion to approve, approved*

* + 1. MFG-109
			1. Megan Feagles presented on behalf of the Industrial Technology Department
			2. Hours change from 39 LECT to 33 LECT. No credit change. Change is being made to more closely follow CCWD-approved lecture hours ratio for CCC’s 11-week terms.

*Motion to approve, approved*

* 1. **New Courses**
		1. APR-104MA, 106MA, 111MA, 112MA, 201MA, 202MA
			1. Shelly Tracy presented
			2. From outline: “new apprenticeship trade”
			3. For the new Machinist AAS and Career Pathway. These will be equated to existing MFG classes.

*Motion to approve, approved*

* + 1. APR-108LM
			1. Shelly Tracy presented
			2. Already ran as a -199. For Limited Maintenance Electrician program.

*Motion to approve, approved*

* + 1. APR-236IEL
			1. Shelly Tracy presented
			2. From outline: “lab portion of series”

*Motion to approve, approved*

* + 1. EFA-101J
			1. Bob Keeler presented
			2. Intro course for Social Sciences, Human Services, Criminal Justice EFA.
			3. It was requested the EFA syllabi be shared with advising so they can better help students.

*Motion to approve, approved*

* + 1. EFA-101N
			1. Megan Feagles presented on behalf of Matt LaForce
			2. Intro course for Natural Resources EFA

*Motion to approve, approved*

* + 1. PE-185s
			1. Megan Feagles presented on behalf of Jim Martineau
			2. These are new offerings of the PE-185 physical education class. We keep only one outline on file, but it has multiple records in Colleague

*Motion to approve, approved*

* 1. **Program Amendments**
		1. AS, Mechanical Engineering, PSU
			1. Eric Lee presented
			2. Replacing WR-122 or WR-227 with 4 credits of Arts & Letters or Social Science electives
			3. Total credits change from 101 to 100-101

*Motion to approve, approved*

* + 1. AS, Electrical/Computer Engineering, PSU
			1. Eric Lee presented
			2. Changing Arts & Letters or Social Science elective from 4 credits to 3-4 credits
			3. Total credits change from 101-106 to 100-106

*Motion to approve, approved*

* + 1. AS, Civil/Environmental Engineering, PSU
			1. Eric Lee presented
			2. Moved GIS-201 to another term. Removed 4 credits of Arts & Letters electives
			3. Total credits change from 100-104 to 95-100

*Motion to approve, approved*

* + 1. AS, Engineering, George Fox
			1. Eric Lee presented
			2. Distributed summer term courses into other terms and eliminated summer term
			3. Removed MTH-243
			4. Moved a bunch of courses around
			5. Total credits change from 105-106 to 101-102

*Motion to approve, approved*

* + 1. Electrician Apprenticeship Technologies AAS
			1. Shelly Tracy presented
			2. Inside Electrician Focus Area: Adding APR-236IEL (lab portion of APR-236IE), removing APR-175IE
			3. Limited Maintenance Electrician Focus Area: Adding APR-108LM and HE-261, removing APR-107LM

*Motion to approve, approved*

* + 1. Electrician Apprenticeship Technologies CC
			1. Shelly Tracy presented
			2. Inside Electrician Focus Area: Adding APR-236IEL (lab portion of APR-236IE), removing APR-175IE
			3. Overall credits change from 45-60 to 45-58.

*Motion to approve, approved*

* 1. **New Programs**
		1. Industrial Mechanics and Maintenance Technology Apprenticeship AAS
			1. Shelly Tracy presented
			2. What are the electives?
				1. Any 100-level or higher in MFG, IMT, etc.

*Motion to approve, approved*

* + 1. Mechanics and Maintenance Apprenticeship Technologies: Trade Worker Apprenticeship Technologies CPCC
			1. Shelly Tracy presented

*Motion to approve, approved*

1. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: May 15, 2020** |